

Grand River Conservation Authority

Report number: GM-02-25-12

Date: February 28, 2025

To: Members of the Grand River Conservation Authority

Subject: Refuse Collection and Recycling Request for Proposals – Agreement Extension

Recommendation:

THAT the Grand River Conservation Authority extends the current agreement with Wasteco for an additional 2-year term to provide refuse/waste collection and recycling bin services for GRCA's Conservation Areas, Administration Centre, and Nature Centres for the estimated total of \$230,015.54 (excluding HST).

Summary:

In 2022, the Grand River Conservation Authority (GRCA) awarded Wasteco a three-year contract with an option for a two-year extension if both parties agreed on pricing and terms. With the current term set to expire on April 15, 2025, Wasteco has proposed updated pricing for the extended period. The average cost increase is 14.5%, except at Byng Island Conservation Area (CA) and Taquanyah Nature Centre, where subcontracted services resulted in a 60.2% price increase due to limited service options.

If approved, the estimated annual cost for waste collection in 2025 and 2026 will be approximately \$115,007.77, totalling \$230,015.54 over two years. These costs are included in the GRCA's annual operating budget.

Extending the agreement with Wasteco ensures continuity, cost control, and administrative efficiency by maintaining a single service provider for waste management across GRCA properties.

Report:

At the January 28, 2022, board meeting, the General Membership approved the staff recommendation to retain Wasteco to provide waste collection and recycling bin services for Conservation Areas, Administration Centre, and Nature Centres for a term of three (3) years, with the option for an additional two (2) years if both parties mutually agree upon pricing and terms. The term end date for the first three (3) year term is April 15, 2025.

On October 18, 2024, GRCA staff contacted Wasteco representatives to understand the costs associated with extending the current agreement for an additional 2 years. Wasteco expressed interest, and after review, Wasteco provided updated pricing to GRCA for the two (2) year term. Wasteco met the conditions of the original RFP and has provided excellent service for the duration of the contract. It is recommended that the agreement be extended for an additional two years. The total cost for refuse and recycling collection in 2023 was \$83,762.13, which increased to an estimated \$92,676.84 in 2024. The estimated cost to service all areas for 2025 and 2026 will be \$115,007.77 annually, resulting in an estimated total cost of \$230,015.54 over the extended two-year term.

Wasteco is increasing prices by an average of 14.5% over the 2022-2024 term to cover operating expenses, except for Byng Island and Taquanyah Nature Centre, where prices will be increasing by 60.2% due to subcontracting. In efforts to minimize the cost increase for Byng Island, CA, and Taquanyah Nature Centre, Wasteco switched subcontractors to another local

provider in an effort to pass on the lowest possible fees for these locations. There are limited options for waste removal services at Byng Island CA, and the Taquanyah Nature Centre. Included in the overall increase from Wasteco is an additional 4% fuel and environmental surcharge that was not included in the original RFP pricing for the first three years of the contract.

Financial Implications:

Refuse/waste and recycling disposal services are funded from the approved annual operating budget of the various departments. The total amount of refuse/waste and recycling disposal costs can vary annually due to demand within the departments.

Other Department Considerations:

Not Applicable

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