

Grand River Conservation Authority

Report number: GM-02-23-20

Date: February 24, 2023

To: Members of the Grand River Conservation Authority

Subject: Fee Schedule 2- Conservation Areas – Amended

Recommendation:

THAT the Grand River Conservation Authority Fee Schedule 2 - Conservation Areas be approved, amended, and implemented effective February 24, 2023

Summary:

As outlined in report GM-12-22-98, Conservation Authorities are required to have a written fee policy along with a fee schedule that lists the programs and services for which the Grand River Conservation Authority (GRCA) charges fees, and the corresponding fee amount for each program and service.

Since approval of the Fee Policy and Fee Schedules at the December 16, 2022 General Membership Meeting, an oversight was identified in *Fee Schedule 2 - Conservation Areas* and GRCA staff are requesting approval of an amended version of this Fee Schedule.

Report:

On December 16, 2022, the General Membership approved the GRCA's Fee Policy and 2023 Fee Schedules as outlined in report GM-12-22-98.

It recently came to staff's attention that Fee Schedule 2 – Conservation Areas did not contain a line item or fee for seasonal unserviced waterfront sites at Guelph Lake Conservation Area. The Fee Schedule should have identified this type of site under the category of Premium Unserved (Waterfront) sites within the Seasonal Camping section of the scheduled. This increase is consistent with similar sites at Brant Conservation Area.

Fee Schedule 2 – Conservation Areas (Appendix A) has been revised to include the fees for Premium Unserved (Waterfront) sites at Guelph Lake Conservation Area. This fee has increased 11% over the 2022 fees which amounts to an increase of \$259.45 for the 2023 season compared to the 2022 fees.

Three seasonal campsites will be impacted by this update at Guelph Lake Conservation Area. The seasonal campers who are affected will be advised of the fee update through a letter to advise of the revised amount and through the online seasonal camping portal. The online portal is how seasonal campers access the 2023 seasonal camping guide, license agreement, upload insurance documents, and register their site information with GRCA for 2023.

Seasonal camping opens on May 1, 2023. Seasonal campers have until March 15, 2023 to declare if they are no longer interested in their site reservation and can get a full refund of their deposit that was made in 2022 to hold the site. There is no penalty to cancel prior to that date. Seasonal campers have until May 15, 2023, to pay for their campsite in full, prior to any occupancy of the site.

Financial Implications:

There is no financial impact to the GRCA as a result of this fee schedule correction. These fees were included in the budget for Guelph Lake Conservation Area for 2023.

Prepared by:

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Approved by:

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