

Grand River Conservation Authority

Report number: GM-02-23-15

Date: February 24, 2023

To: Members of the Grand River Conservation Authority

Subject: 2023 Replacement Vehicle Purchase

Recommendation:

THAT the Grand River Conservation Authority purchase one 2023 Ford F150 XL Supercrew 4x4 Hybrid ½ ton pickup truck for a total amount of \$73,280.00 (excluding HST) from Parkway Ford Sales Ltd;

AND THAT the Grand River Conservation Authority purchase one 2023 Ford Transit 350 medium roof van at a total cost of \$66,495.00 (excluding HST) from Parkway Ford Sales Ltd.

AND THAT the Grand River Conservation Authority purchase two 2023 Dodge 3500 4x4 pickup trucks for a total amount of \$150,818.00 (excluding HST) from Blue Mountain Chrysler Ltd.

Summary:

Not applicable

Report:

The 2023 Motor Pool budget includes the purchase of four vehicles to replace four existing vehicles. In order to obtain the best value for the GRCA while meeting the specific operational needs of these vehicles, the GRCA Human Resource policies allow for a public Request For Quotation (RFQ) procurement approach.

The goal of the RFQ procurement approach is to ensure the best value for the GRCA over the life of vehicles, reduce downtime for vehicle service, and ensures the GRCA operational needs of the equipment are met. Vehicle specifications were developed based on the ideal performance requirements to reflect the operational needs of the area and serviceability of the vehicle. Due to the variability of features that any given vehicle could have, pre-determined weighted evaluation criteria are established to evaluate submissions and these are shared with potential bidders. Bidders are able to submit a quote for vehicles that may or may not meet all of the ideal performance requirements and a portion of the subsequent evaluation is to compare different types of vehicles. After assigning a score to each portion of the weighted criteria, the bidder with the highest total score is recommended as the preferred option and this may or may not result in selecting the lowest bid price.

As part of the Request for Quotations (RFQ). The 2023 RFQ for Replacement Vehicles was publicly advertised on January 18, 2023 on the Biddingo electronic procurement website. Two bid packages were received by the closing date of February 1, 2023. As described in the RFQ, bid packages were evaluated based on the following criteria:

- 10% Location of Parts and Service Facility
- 10% Past Experience with the Manufacturer
- 40% Conformance to the Specification
- 40% Price Quotation

Bids were reviewed by Kayleigh Keighan, Financial Controller, Brandon Heyer, Manager of Central Services, Paul Lucier, Supervisor of Maintenance and Operations, Jim Himsl, Fleet Coordinator. Bids and ranking based on evaluation scores have been summarized below:

2023, ½ TON HYBRID PICKUP TRUCK, CREW CAB, 4WD, (3987 mm) 157” Wheel Base – ONE (1) Required – GASOLINE ENGINE/ELECTRIC HYBRID

Dealer	Make/Model	Bid Amount (HST excluded)	Ranking Based on score
Parkway Ford Sales LTD	Ford F150XL SuperCrew Hybrid, 4WD Pickup Truck	\$73,280.00	1
Blue Mountain Chrysler LTD	Ram 1500, Crew Cab, 4WD Mild Hybrid Pickup Truck	\$72,063.00	2

2023, 1 TON MEDIUM ROOF CARGO VAN, SINGLE REAR WHEEL, 2WD 3759 mm (148”) WHEEL BASE, – ONE (1) REQUIRED

Dealer	Make/Model	Bid Amount (HST excluded)	Ranking Based on score
Parkway Ford Sales LTD	Transit 350 2WD Medium Roof Van	\$66,495.00	1
Blue Mountain Chrysler LTD	Ram 3500 Promaster 159” High Roof Van	\$60,513.00	2

2023, 1 TON PICKUP TRUCK, EXTENDED CAB, 4WD, 3759 mm (148”) WHEEL BASE, – TWO (2) REQUIRED

Dealer	Make/Model	Bid Amount (HST excluded)	Ranking Based on score
Blue Mountain Chrysler LTD	Ram 3500 4x4 Pickup Truck	\$150,818.00	1
Parkway Ford Sales LTD	F250 Supercab 4x4 Pickup Truck	\$151,298.00	2

Financial Implications:

The total combined amount of \$290,593.00 excluding HST is included in the 2023 Motor Pool budget and will be funded from the Motor Pool Reserve. The units being replaced will be disposed through public auction and any proceeds from that sale will be allocated to the Motor Pool Reserve.

Other Department Considerations:

Staff in a number of GRCA departments were consulted in the preparation of the specifications to ensure the replacement trucks accommodate the various specific uses.

Prepared by:

Paul Lucier
Supervisor of Maintenance and Operations

Approved by:

Lisa Keys
Director of Land Management

Brandon Heyer
Manager of Central Services